



Southwest Tribal Fisheries Commission

Resolution 03-2019

RE: Establishing the powers of the Officers and Executive Director

At a duly called meeting of the Southwest Tribal Fisheries Commission Board of Directors on this 22nd day of August, 2019, the following resolution was adopted:

WHEREAS, the Southwest Tribal Fisheries Commission (SWTFC) is a coalition of southwestern Tribes, Pueblos, and Nations formed in 2002, and organized in 2007 as a non-profit corporation in the State of New Mexico, for the purpose of promoting tribal self-determination through the development of sustainable recreational and native fisheries programs on tribal lands; and

WHEREAS, the SWTFC By-Laws Article 7.3, 10.1, and 10.2 assign basic and procedural duties and responsibilities to the Chairman, Vice-Chairman, and Secretary-Treasurer and indicates that the Commissioners may assign additional duties, but no duties or authorities have been additionally assigned; and

WHEREAS, the SWTFC By-Laws Article 8.9 assigns general responsibilities to the Executive Director, but no specific responsibilities or authorities have been assigned; and

WHEREAS, all actions beyond those identified in articles 7.3, 8.9, 10.1, and 10.2 require approval of the Board; and

WHEREAS, the Board meets approximately 4 times per year, and there is no guarantee of a quorum at those meetings, and the ability of the Officers and the Executive Director to conduct the day to day business of the organization is reduced.

NOW THEREFORE BE IT RESOLVED, that the Board assigns the following powers and authorities to the Officers (Chair, Vice Chair, and Secretary-Treasurer):

1. To hire contractors by a majority vote of the officers currently elected by the Board, if the cost does not exceed that in the approved Annual Budget.
2. To expend the financial resources of the Commission, in support of the SWTFC's vision, mission and goals, and not exceeding the Annual Budget approved for each fiscal year.
3. To authorize the redistribution of budgeted amounts of up to 10% of the Annual Budget to address the changing needs of the Commission, without additional Board approval.
4. To propose policies and guidelines for providing services to member tribes, and for the smooth functioning of the Commission.
5. To render assistance to member tribes and/or cooperating partners in support of the SWTFC's vision mission and goals, provided that the costs in time and resources do not



Southwest Tribal Fisheries Commission

Resolution 03-2019

exceed those approved in the Annual budget, nor negatively impact the fulfillment of the other responsibilities of the Officers.

6. To solicit funds, grants, and other financial assistance from federal, state, and local institutions and/or private foundations, in support of the specific purposes of the Commission.
7. To formulate and propose rates for fish, fish delivery, dues and other fees and collect those fees after approval by the Board, from Commission membership.
8. To interview, and recommend for hire, assess, discipline and or terminate an Executive Director and other employees as may be required to carry out the provisions of the By-Laws, and to determine their qualifications, duties and compensation.
9. To approve contracts and grants and modifications of contracts and grants awarded to SWTFC, if those changes are in the best interest of the Commission and reported to the Board at the next meeting.
10. To plan, approve and monitor SWTFC programs and activities.

BE IT FURTHER RESOLVED, that the Board assigns the following powers and authorities to the Executive Director:

1. The Executive Director shall have the authority to hire contractors and staff if the costs do not exceed those allocated in the approved Annual Budget.
2. The Executive Director shall be granted the power to expend the financial resources of the Commission in support of the specific purposes of the Commission, or the smooth operation thereof in accordance with the approved annual budget.
3. Formulate and propose policies and guidelines and standard operating procedures for providing services to member tribes, and for the smooth functioning of the Commission.
4. Render assistance to member tribes or cooperating partners in support of the SWTFC's vision mission and goals, provided that the costs of assistance in time and resources do not exceed those approved in the Annual Budget, nor negatively impact the fulfillment of the other responsibilities of the Executive Director.
5. Solicit funds, grants and contracts, and other financial assistance from federal, state, and local institutions and/or private foundation, in support of the specific purposes of the Commission.
6. Formulate and propose rates for fish, fish delivery, dues and other fees and collect those fees after approval by the Board, from Commission membership.
7. Interview, and recommend for hire, and or terminate employees as may be required to carry out the provisions of the By-Laws, and to determine their qualifications, duties and



Southwest Tribal Fisheries Commission

Resolution 03-2019

- compensation, if appropriate funding has been approved with the Annual Budget.
8. Approve contracts and grants and modifications of contracts and grants awarded to SWTFC, if those changes are in the best interest of the Commission, consistent with the vision and mission of the Commission, and reported to the Board at the next meeting.
 9. Plan, approve and monitor SWTFC programs and activities.

A handwritten signature in black ink, appearing to read "J. A. Mazzone".

Mr. Jacob A. Mazzone, Chairman
Southwest Tribal Fisheries Commission

CERTIFICATION

This is to certify that there were (9) of the Southwest Tribal Fisheries Commission appointed representatives of the (18) member tribes present at the above meeting, at which (9) voted for, and (0) voted against, and (0) abstained, it being a quorum and the above resolution was passed.

A handwritten signature in black ink, appearing to read "Steve Whiteman".

Mr. Steve Whiteman, Secretary-Treasurer
Southwest Tribal Fisheries Commission